**Formatting Principles for Articles**

**1.** The article submitted shall have maximum 12,500 words including abstract, summary, bibliography, and footnotes.

**2.** Articles shall be written using the program Microsoft Word in 11,5 font size in the text and 9,5 font size in the footnotes. Paragraph properties of the text shall be aligned and line spacing of single line and paragraph properties of the footnotes shall be aligned and line spacing of 1 line. The page numbers shall be at the bottom of the page.

**3.** Name of the author shall be placed under the title of the article; his/her title, place of duty and e-mail address shall be indicated in the footnote with (\*) in 12,5 font size. Footnotes for other explanations shall be provided in numbers at the bottom of the page. The article shall have two-level subheadings and these subheadings shall be written bold and numbered (except for the introduction and conclusion).

**4.** Citations in the text shall be shown with double quotes (“...”) and citations with more than three lines shall be written as a new paragraph as a 1,25 cm indent from the left, singled spaced and aligned paragraph. Citations within citations shall be shown with a single quote (‘...’). The words to be emphasized within the text shall not be written in bold or underlined but shall be written with double quotes (“...”).

**5.** The references to the resources used in the article shall be made according to the guidelines presented below.

**6.** Multiple references for the same publication shall be made by fully complying with the guidelines below in the first reference and then by using the name and surname, title of the study and page number shall be used without indicating date and place.

**7.** The references in the footnotes shall be written as follows:

**7.1.** For references to the archive documents, the archive and classification name shall be given exactly in the first use. The following archival references shall be given with abbreviations, the file number and the date (if available)

**7.2.** For references to the books -name and surname of the author, *name of the book*, volume number (if available), translator (if any), (the place of publication: publisher, date of publication), page number- shall be given in accordance with the following examples.

**7.3.** Citations in the bibliography shall be given with the surname of the author in capital letters. The rest of the citation shall be the same as the footnote. If the research is an article, the page numbers shall be included.

***Books with single author***

***Full Note:***

Virginia Aksan, *Ottoman Wars 1700-1870: An Empire Besieged*, (New York, Routledge, 2013), pp. 172-174.

***Concise Note:***

Virginia Aksan, *Ottoman Wars 1700-1870: An Empire Besieged*, p. 150.

***Bibliography:***

AKSAN, Virginia, *Ottoman Wars 1700-1870: An Empire Besieged*, (New York, Routledge, 2013).

***Books with two or three authors***

***Full Note:***

Mesut Uyar and Edward Erickson, *A Military History of the Ottomans: From Osman to Atatürk*, (Santa Barbara: Praeger, 2009), p. 14.

***Concise Note:***

Mesut Uyar and Edward Erickson, *A Military History of the Ottomans: From Osman to Atatürk*, p. 66.

***Bibliography:***

UYAR, Mesut Uyar and Edward Erickson, *A Military History of the Ottomans: From Osman to Atatürk*, (Santa Barbara: Praeger, 2009).

***Translated books***

***Full Note:***

Nikolai Epanchin, *Operations of General Gurko's Advance Guard in 1877*, trans. H. Havelock, (London: Kegan Paul, 1900), p. 145.

***Concise Note:***

Nikolai Epanchin, *Operations of General Gurko's Advance Guard in 1877*, p. 145.

***Bibliography:***

EPANCHIN, Nikolai, *Operations of General Gurko's Advance Guard in 1877*, trans. H. Havelock, (London: Kegan Paul, 1900).

***Multiple-volume books***

***Full Note:***

Henry Montague Hozier, *Russo-Turkish War: Including an Account of the Rise and Decline*, Vol. 4, (Londra: William Mackenzie, 1878), p. 633.

***Concise Note:***

Henry Montague Hozier, *Russo-Turkish War: Including an Account of the Rise and Decline*, p. 543.

***Bibliography:***

HOZIER, Henry Montague, *Russo-Turkish War: Including an Account of the Rise and Decline*, Vol. 4, (Londra: William Mackenzie, 1878).

**7.4.** For references to the articles- name and surname of the author, “name of the article” (translator, if any), *name of the periodical in which it is published*, volume no (if any), issue no. (year of publication), page number. The reference given shall be given in accordance with the following examples.

***Article with one author***

***Full Note:***

Ömer Lütfi Barkan, “The Price Revolution of the Sixteenth Century: A Turning Point in the Economic History of the Near East”, *International Journal of Middle East Studies*, Vol. 6, No. 1 (Jan. 1975), p. 25.

***Concise Note:***

Ömer Lütfi Barkan, “The Price Revolution of the Sixteenth Century: A Turning Point in the Economic History of the Near East”, p. 15.

***Bibliography:***

BARKAN, Ömer Lütfi, “The Price Revolution of the Sixteenth Century: A Turning Point in the Economic History of the Near East”, *International Journal of Middle East Studies*, Vol. 6, No.1 (Jan. 1975), pp. 3-28.

***Editorial book article***

***Full Note:***

Clifford J. Rogers, “The Military Revolution in History and Historiography”, *The Military Revolution Debate: Readings on the Military Transformation of Early Modern Europe*, ed. Clifford J. Rogers, (Colorado: Westview Press, 1995), p. 10.

***Concise Note:***

Clifford J. Rogers, “The Military Revolution in History and Historiography”, p. 6.

***Bibliography:***

ROGERS, Clifford J., “The Military Revolution in History and Historiography”, *The Military Revolution Debate: Readings on the Military Transformation of Early Modern Europe*, ed. Clifford J. Rogers, (Colorado: Westview Press, 1995), pp. 1-10.

**7.5.** For reference to theses- name and surname of the author, name of thesis, degree of the thesis, (place: institution which the thesis is presented, date of the thesis), page number- shall be given in accordance with the following examples.

***Full Note:***

Ahmet Taşdemir, An Example of Strategic Command and Coordination Problem in the Ottoman Army: The Battle of Shipka during the Ottoman-Russian War of 1877-1878, Master Thesis, (Ankara: Middle East Technical University, 2021), p. 150.

***Concise Note:***

Ahmet Taşdemir, An Example of Strategic Command and Coordination Problem in the Ottoman Army: The Battle of Shipka during the Ottoman-Russian War of 1877-1878, p. 150.

***Bibliography:***

TAŞDEMIR, Ahmet, An Example of Strategic Command and Coordination Problem in the Ottoman Army: The Battle of Shipka during the Ottoman-Russian War of 1877-1878, Master Thesis, (Ankara: Middle East Technical University, 2021).

**8.** Attachments shall be presented at the end of the text and brief information as to the content and source of the document shall be presented at the bottom of it. Tables and figures (including graphics) may be presented within the text of the article as well as in the attachments. If they are to be presented within the text of article, tables and figures shall be organized and numbered according to their own types (e.g. Table: 1, Figure: 1, etc). Along with the number of the table or figure, an informative title for the table or the figure shall be written on the top centre of it. If tables, figures, graphics or pictures are quoted from somewhere else, the source shall be referenced.